## **CONTRACTORS REGISTRATION BOARD**



## PROCEDURE FOR CHANGING NAMES, SHAREHOLDERS AND DIRECTORS

The Board would like to inform contractors and other stakeholders that Contractors wishing to change names of their companies, shareholders and Directors should submit to the Board the following documents:

- 1. Resolution of the Board of Directors indicating the decision on the effected changes.
- 2. Search Report from the Business Registration and Licensing Authority (BRELA) showing the details of office, shareholders and Directors.
- 3. Affidavit attesting that changes were made in good faith
- 4. Certified academic certificates and curriculum vitae of the new shareholder/director.